

Minutes
The City of Frederick
Mayor and Board of Aldermen
Business Meeting/Workshop

February 12, 2014
3:00 p.m.
City Hall Board Room

- I. Mayor Randy McClement presided. Present were Aldermen Kelly Russell, Michael O'Connor, Joshua Bokee and Donna Kuzemchak. Also present were City Attorney, Saundra Nickols and Legislative Assistant, Lauren O'Malley. Alderman Philip Dacey arrived at 3:05 p.m.
- II. The Mayor led the Pledge of Allegiance.
- III. The January 29, 2014 Workshop Minutes were approved on a motion by Alderman Russell which was seconded by Alderman O'Connor. The final vote for approval was 4-0-1, with Alderman Dacey not present.
- IV. Business Meeting:
 1. Request for approval to release RLI Bond in the amount of \$139,847.76 posted by Clover Ridge, LLC to guarantee waterline improvements along Opossumtown Pike, approximate station 8+30 to 20+ 23, further described in PWA dated 8/30/2013 and acceptance of same into the City's system.
 2. Request for approval to release PNC Bank LOC in the amount of \$235,605.86 posted by Clover Ridge Investment, LLC, to guarantee improvements to Clover Ridge, Section 7, Phase 1, further described in PWA dated 3/01/13. (This PWA/Surety has been replaced, in entirety, by PWA dated 1/22/2014).
 3. Request for approval to release PNC Bank LOC in the amount of \$249,708.24 posted by Cannon Property, LLC, to guarantee improvements to Cannon Bluff, Phase 4, further described in PWA dated 03/13/13. (This PWA/Surety has been replaced, in entirety, by PWA dated 1/22/2014).
 4. Request for approval to release Bond Safeguard Insurance Co. Bond in the amount of \$399,380.63 posted by Cannon Property, LLC, to guarantee Grading/Public Improvements to Cannon Bluff Phase 2, further described in PWA dated 03/01/11 and acceptance of Battery Lane, Station 17+50 to 24+58.78; Infantry Drive, Station 30+00 to 32-25; Chamberlain Drive, Station 5+51 to 7+75; and Brigade Circle, Station 40+00 to 48+30, into the City's system.

These items were approved on a motion by Alderman Russell, which was seconded by Alderman Bokee. Final vote for approval was 5-0.

V. Workshop:

1. Matthew Davis led the discussion of the proposed 2013 Annual Action Plan Amendment. No further changes were recommended. This item is scheduled for a public hearing on March 6, 2014.
2. Kara Norman presented the bi-annual Downtown Frederick Partnership Action Plan and Accomplishments Update. No further action was necessary.
3. Joe Adkins and Matthew Davis led the discussion on the possible re-zoning of city-owned properties. This item will go before the Planning Commission and then will be brought back to the Mayor and Board of Aldermen for a public hearing.

VI. Elected Official Comments:

Alderman Russell stated that she, the Mayor, Nikki Bamonti the Mayor's Executive Assistant, and Tim Davis of Planning travelled to Annapolis for the Maryland Bike Symposium on February 11th, where they encountered many interesting people, policy makers, programs. Alderman Russell said that she collected many useful handouts and pamphlets along with a lot of valuable information. She also demonstrated with a yard stick the proper distance from a bicyclist that a car must maintain when passing. She issued a reminder to motorists to be cognizant of bicycles and reminded bicyclists of the importance of wearing helmets.

Alderman O'Connor thanked the Mayor for providing information on the upcoming snowstorm and reiterated the importance of providing as much information as we can across a variety of different sources to get the information out and often. He also remarked that the press release which was sent out on February 12th was very helpful and informative.

Alderman Kuzemchak remarked on the Neighborhood Advisory Council (NAC) Mixer, which was held on February 11, 2014. She said that the Gator Chorus was fantastic and thanked the NACs for holding the event and the City for supporting the NACs. Alderman Kuzemchak stated that since NACs have been in place, communication between City Hall and residents has greatly improved.

Alderman Dacey provided no comment.

Alderman Bokee provided no comment.

Mayor McClement said that the City will provide information to residents regarding the storm as it becomes available. He also explained the meaning of "state of emergency" and reiterated that municipalities are not bound by the issuance. The Mayor said that he would continue to monitor the storm with the crews throughout the night and will maintain a presence during the storm and future clean up.

The meeting was adjourned at 4:35 p.m.

Respectfully Submitted,

Lauren O'Malley
Legislative Assistant